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| |  |  |  |  |  | | --- | --- | --- | --- | --- | | |  |  | | --- | --- | | **CURRICULAM VITAE**  **Neeraj Ratn K. Pandey**  **Email-ID: - neerajratnpandey82@gmail.com**  **Phone no. : - 0712-6556977**  **Mob no. :- 9764408811**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Profesional Summary**   * **A competent professional offering over 6 years’ extensive IT experience with proven hands**   **on exposure in network Operations, client management, customer support & customer**  **escalation management.**   * **Has successfully led the efforts across customer satisfaction, call management,**   **team ramp up, troubleshooting.**   * **Well organized, detail oriented team member with excellent analytical, troubleshooting and**   **problem solving skills.**   * **With a positive and assertive attitude, able to handle assignments under high pressure**   **and consistently meet deadlines.**   * **Possess excellent written, oral and interpersonal and communication skills with a fast**   **grasping power.**  **PRESENT STATUS:**  **MCP(Microsoft Certified Professional )**   **Computer Hardware**   **MCP**   **CCNA**   **RED HAT(Linux)**   **Computer Software**  **SKILLS SUMMARY:**  **Hardware: OS installation, Troubleshooting of H/W ,system operation.**  **Networking : LAN installation, implementation & troubleshooting with**  **Networking & Application S/W installation of Thin clients**  **Technical** **:** **Hardware Troubleshooting & System integration installation &**  **Troubleshooting of O.S. (Windows) & Server 2003**.  **Software : C , VB , Oracle**  **Skills : Creative, resourceful and extremely dedicated to solving complex**  **Problems. Technical.**   **Install, configure & operate LAN, WAN**    **Job Responsibilities as system & network Administrator :**   **Managing and Administering user accounts assigning group policies for computers and user**  **in windows 2003 ADS.**   **Monitoring LAN**,**WAN & Wi-fi network connectivity.**   **User and Group management (creation,Deletion,Modification)**   **Monitoring & optimizing the performance of specific computer or Entire Network by using**  **performance Monitor & Network Monitor Tool.**  **WINDOWS:**   **Monitoring and Updating of Virus definitions.**   **Maintaining and administering LAN networks.**   **Configuring Network printer, Share folders assign permission to those shares as well as**  **managing Disk quotas.**   **Remotely installation of the client operating system from the server 2003.**   **Implementing, managing and Troubleshooting Hardware devices and drivers, installing service**  **pack and updating drivers.**   **Antivirus installation on servers and nodes also includes updating and installing patches on**  **servers.**  **Red Hat(Linux)**   * **Red Hat (Linux) O.S. Installation and all Basic commands.** * **Configure Ftp, NFS, DHCP, DNS, WEB server, printer server, ntp server, DNS Server, Proxy Server.** * **Troubleshooting of Linux (O.S.).**   **ACADEMIC QUALIFICATIONS:**   **Bachelor of Computer Application (B.C.A)**   **Diploma in Computer Engineering, Bombay Technical Education, India.**   **S.S.C. from Nagpur Board in the year March - 1998**  **WORK EXPERIENCE**  **Network & System Administrator, Jhulelal Institute Of Technology, Lonara, Nagpur**  **Network & System Administrator, Smart It Concepts (Raisoni Group), Nagpur.**  **Total maintenance of the network along with deployment of the new network for office with hub**  **and switches has handled.**   * **Handled wireless network in the G.H.Raisoni college premises for Laptops.** * **Installation and upgrade of 2000/2003 servers with general maintenance,** * **Troubleshooting computer hardware problems and provide guidance to the students.**   **IT Faculty, Mahatma Gandhi Sindhu High School, Nagpur**   * **Faculty for computer languages and related course book.** * **Hardware maintenance and troubleshooting.**   **System Administrator, R-tec System, Pvt Ltd. Vashi, New Mumbai.**   * **Setting up the System for the Downloading and uploading the file**   **(Machine/software installation and Network setup in M.T. Department).**   * **Troubleshooting computer hardware problems.**   **Service Engineer, Suyash Computers, Nagpur**   * **Troubleshooting, Repairing and maintenance of Personal Computers and Peripherals.** * **Installation and configuration of an Operating System, Software and Applications.**   **Trainee Software Developer, Automation and software, Nagpur**   * **Understanding the client’s requirements as well as system requirements analysis for the client.** * **Designing and implementation of the new software using C, Oracle-Visual Basic.**   **PERSONAL DETAILS:**  **Name : Neeraj Ratn Pandey**  **Father's Name : Mr. Krishna Kumar Pandey**  **Sex : Male**  **Date of Birth: 2nd June 1982**  **Marital Status: Married**  **Language Known: English, Hindi & Marathi.**  **Address: 131, Milind Nagar,** **Near Durga Mata Mandir, Nagpur - 440017(M.S)**  **DECLARATION:**  **I consider myself familiar with computer hardware & networking. I am also confident of my ability to work in a team. I hereby declare that the information furnished above is true to the best of my knowledge.**  **Date :**  **Place: Nagpur ( Neeraj Ratn Pandey)** | http://media.monsterindia.com/v2.1/trans.gif | | http://media.monsterindia.com/v2.1/trans.gif | | | |  |

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